

1. CALL TO ORDER 6:00 pm –basement meeting room of the Fremont Town Hall. Present were Selectmen Greta St. Germain, Brett Hunter and Leon Holmes Sr. and Jeanne Nygren Selectmen’s Clerk. All rose for the Pledge of Allegiance.

II. ANNOUNCEMENTS

This meeting is a work session of the Board.

III. LIAISON REPORTS

Hunter reported that at the Planning Board meeting of March 20, 2013 Stratham Builder’s presented his plans and everything went well. The Planning Board took jurisdiction over these plans. Beede Spaulding is name of the new company that recently purchased Map 03-056.

IV. APPROVAL OF MINUTES

Hunter moved to approve the minutes of 14 March 2013 as written. St. Germain seconded and the vote was approved 2-0-1 with Holmes abstaining.

V. SCHEDULED AGENDA ITEMS

6:45 pm Public Input - None

7:00 pm Department Heads - None present

VI. OLD BUSINESS

1. A motion to reappoint Interim Police Chief H D Wood IV through June 30, 2013 was made by Hunter, seconded by Holmes. The vote was unanimous 3-0. Chief Wood will be contacted to go to the Town Clerk to be sworn in with this appointment ending on June 30, 2013.

2. Selectmen reviewed the interest abatement for parcel 07-109 for tax bill mishap (owner had attempted to get bill from the former Tax Collector without success. A motion was made by Hunter to grant this abatement, seconded by Holmes and vote was unanimously approved 3-0.

3. After discussion regarding the Town’s credit card with Citizen’s Bank, a decision was made to have two names on this account (St. Germain and Hunter). A new signature sheet will need to be provided by the Treasurer for Board signature next week.

VII. NEW BUSINESS

1. Board reorganization. A motion to appoint St. Germain as Board Chairman was made by Hunter and seconded by Holmes. The vote was unanimous 3-0.

A motion to appoint Hunter as Vice Chair was made by St. Germain and seconded by Holmes. The vote was unanimous 3-0.

The Selectmen’s primary representative to the Planning Board will remain with Hunter and Budget Committee representative will be Holmes. Alternative representation to both Planning Board and Budget

Committee will be St. Germain. Phone contact numbers will be provided as Holmes does not have e-mail and prefers phone calls.

St. Germain read a letter from Attorney Paul Sanderson of LGC regarding the format, process and procedure of conducting board meetings with two Selectmen serving on the Fire Rescue Department, which presents a conflict as this does not allow for a quorum of the Board on decision making regarding Fire Rescue Department issues. This letter reads in part that neither situation prohibits the person from serving as selectmen. "If these persons become or continue as selectmen, they will have situational issues which will require them to recuse from taking certain votes to avoid a conflict of interest. For the snow plow contractor and Part-time employee (Holmes), the issue would arise from voting on his own contract or compensation, and perhaps voting on some public work issues or supervision of the road agent (since the Road Agent supervises his contract). For the firefighters, the same situation is a concern when votes arise around the Fire Department. Neither one (Hunter and Holmes) could vote on his own compensation, and perhaps could not vote on issues surrounding the chief (since the Fire Chief supervises them as a firefighter): Holmes stated he will resign as a member of the Fire Rescue Department. Hunter prefers to stay on the Fire Rescue Department. Follow up letters outlining these decisions and limitations will be drafted to the respective Department Heads (Chief Butler, Road Agent Pitkin) to formalize the decisions made explaining the need for recusal to avoid conflict of interests.

2. The Board discussed Board goals for 2013:

- Comcast hooking up Town Hall for broadcasting. To contact Jay Somers, as a resident had questions on the packages offered and if adding or deleting services, how this works. Also to contact Randi Bucchini and get his opinion and input on setting up the Town. Hunter stated that Glen Beck has a package called Blaze that he can present, but asked if the Selectmen have control over programming and any questions citizens may ask.
- Renovation of Town Hall project and consider redrawing the plans.
- Complaint Policy handed out by Hunter for reading and discussion, and possible adoption by the Board next week.
- Research for upcoming combination of Town Clerk/Tax Collector. Begin process for deciding the proper location within the Town Building.

3. A motion to approve accounts payable manifest \$537,319.18 for current week dated 22 March 2013 was made by Holmes, seconded by St. Germain. The vote was 2-0-1 with Hunter abstaining.

4. Selectmen reviewed bills for payment next week. Board requested Mark Pitkin to come next week as there were questions on billing; also they also requested a print out of his job description.

5. The Board reviewed the folder of incoming correspondence; and reviewed outgoing correspondence drafts.

6. A motion to readopt the Fraud Policy was made by St. Germain and seconded by Hunter. The vote was unanimous 3-0.

7. Annual review of Capital Asset and Depreciation Policy will be tabled until Carlson's return from vacation as the Board had questions.

8. A motion to readopt the Information Sensitivity Policy as reviewed was made by St. Germain and seconded by Holmes. The vote was unanimous 3-0.

9. At the Town Meeting Voting Session, Annual Mosquito Control was approved by voters in Warrant Article 14. The Mosquito Control contracts with SWAMP Inc for Biological Monitoring for Larviciding and Adulticiding Mosquito Control Program for \$37, 550 and Municipal Pest Management Services for Larval Mosquito Control Program for \$12,000 for the 2013 year were reviewed by the Board. A motion to sign both of these contracts was made by Hunter and seconded by Holmes. The vote was unanimous 3-0.

10. A Stantec authorization for additional services was reviewed by the Board. This is for a culvert permitting process that the Road Agent is undertaking.

11. A letter from Patricia deBeer requesting nomination to the Lamprey River Advisory Committee was read and a motion to appoint deBeer was made by Hunter and seconded Holmes. The vote was unanimous 3-0. The form was forwarded to the NH Rivers Coordinator.

12. After reading the Proclamation on Missing and Exploited children there was no decision on this by the Board and suggested to forward to the school for their input and participation.

13. Selectmen reviewed an email from Heidi Carlson (which had been sent to the Planning and Zoning Administrator for consideration by the Conservation Commission) regarding an offer from Joseph Bolduc Sr to clean up some fallen trees which are a liability on the Town Forest property 04-010. The Selectmen were okay with this as long as the Conservation Commission approves also.

VIII. NON-PUBLIC SESSION NH RSA 91-A-none

The next regular Board meeting will be held on Thursday March 28, 2013 at 6:00 pm.

IX. ADJOURNMENT A motion was made by Holmes and seconded by Hunter to adjourn the meeting at 7:45 pm. The vote was unanimously approved 3-0.

Respectfully submitted,

Jeanne Nygren
Selectmen's Clerk